

**Vashon Park District**  
**Meeting of Board of Commissioners**  
**Public Meeting – February 10, 2026 – 7:00 p.m.**  
**Via ZOOM and In Ober Admin Building**  
**17130 Vashon Hwy SW**  
**Join Zoom Meeting**  
<https://zoom.us/j/95635021616>  
**Meeting ID: 956 3502 1616**  
**1-253-215-8782**

**Agenda for February 24, 2026**

<b>Time (PM)</b>	<b>Topic</b>	<b>Activity</b>	<b>Presenter</b>
7:00	<b>Call to Order</b>	A	Abby
7:01	<b>Review Agenda</b>	I	Abby
7:03	<b>Public Comment</b>	D	Abby
7:05	<b>Approval of Minutes:</b> February 10, 2026	A	Abby
7:08	<b>Approval of Preliminary Vouchers:</b> February 4, 2026 – February 13, 2026	A	Abby
7:10	<b>Old Business</b> Pool Project Update Vote on Motion to approve proposal for sound services at Concerts in the Park	D A	
7:30	<b>New Business</b> Financial Report VPD Priorities Invasives Strategy	D D D	Tim
8:25	<b>Agenda Items for Future Meetings</b> Dog Leash Policy Discussion (3/10) Weatherization/Electrification Plan for Ober/Fisher Draft 2 with Solar Plan (3/10) VPD Policy Review Plan (3/24)	D	Abby
8:30	<b>Adjourn</b>	A	Abby

D = Discuss  
 I = Inform  
 A = Action Required

# VASHON PARK DISTRICT (VPD) BOARD OF COMMISSIONERS MEETING MINUTES

Teleconference and In person, 7:00 pm  
DATE: February 10, 2026

Commissioners attending: Sarah George, Bob McMahon, Hans Van Dusen, Josh Henderson and Abby Antonelis.  
Commissioner(s) not in attendance:  
Staff attending: Tim Stapleton

ISSUE	DISCUSSION AND OUTCOME	FOLLOW UP
<b>Call To Order – Review Agenda</b>	Abby Antonelis called the meeting to regular order and reviewed the agenda. Tim Stapleton requested an addition to New Business to include a brief update on the legislative session.	
<b>Public Comment</b>	No public comments.	
<b>Approval of Minutes from January 27, 2026 Meeting and Preliminary Vouchers from January 22, 2026 – February 24, 2026</b>	<b>Josh: Move to approve the previous meeting minutes and accept vouchers.</b> <b>Sarah: Second</b> <b>Pass 5-0</b>	<b>Motion to approve the Meeting Minutes and Accept Vouchers</b> <b>Pass 5-0</b>
<b>New Business: House Bill 2489</b>	Tim presented on HB 2489, a bill to prevent sweeps of homeless encampments without adequate space locally to provide for them. Information on the bill is linked <a href="#">here</a> .  Tim: Should this bill come to pass as it is written, this has the potential to create a significant workload for us at the park district. People experiencing homeless do set up at our parks from time to time. We do have instances of individuals behaving aggressively and drug use. Most importantly, we have addressed these difficult instances with kindness and compassion. I want to make sure the Board is aware that this bill is out there should it want to weigh in through a letter or public testimony. Hans: What do we prohibit? Tim: We prohibit camping, smoking, and drug use. Josh: I think this bill’s intention is to prevent sweeps.	

	<p>Hans: Thank you for the update and bringing awareness to the Board.</p> <p>Josh: I can imagine this becoming an issue quickly if this bill, as written, becomes law. Particularly at Village Green.</p> <p>Tim: Yes, I agree that is the most likely place in which an encampment may pop up.</p> <p>Hans: There is a long line of jurisdictions ahead of us that will testify in front of the legislature.</p> <p>Sarah: I think Tim is asking, “does this Board want to take a position.” This is such a challenging issue but as the bill is written, it does present some challenges.</p> <p>Hans: I recommend remaining neutral.</p> <p>Abby: The bill doesn’t seem like it addresses areas without any opportunities for housing. I was on the local food initiative and the biggest issue is housing for farm workers. This may become a similar problem. I want to read more about it and better understand the issue.</p> <p>Sarah: Our resources are so finite compared to other jurisdictions.</p> <p>Bob: I wish there was something we could do to help the unfortunate people that find themselves in this position.</p> <p>Josh: This is a complex issue. It is so expensive to live in this region. Where most people’s minds go to is the worst-case scenario. There can be a sense of entitlement in some and their interactions with people with polysubstance abuse issues.</p>	
<p><b>Grants for which the District may apply</b></p>	<p>Tim reviewed the list of grants linked <a href="#">here</a>.</p> <p>Hans: Can you explain what “unknown” means in the grant spreadsheet?</p> <p>Tim: We’re not sure when these applications will open and if they will be available. King County’s website is unclear.</p> <p>Hans: Have you applied for other weatherization and decarbonization grants?</p> <p>Tim: I have applied for another grant through commerce and it is not included here. I submitted that in late 2025.</p> <p>Abby: Are the baseball fields on the horizon?</p> <p>Tim: That grant would be one in which the school would apply. I am happy to help write it with them. I’ll reach out to the school.</p> <p>Hans: This does not touch on our solar project opportunities down the road, so do you have your eyes on those?</p> <p>Tim: I do.</p>	
<p><b>Review proposal for sound services at Concerts in the Park</b></p>	<p>Tim presented the only respondent to the sound services for Concerts in the Park linked <a href="#">here</a>.</p> <p><b>Sarah: Move to approve the proposal.</b></p> <p><b>Hans: Second</b></p>	<p><b>Vote will occur at next board meeting.</b></p>
<p><b>Draft Commons Agreement FAQ</b></p>	<p>Tim reviewed the Draft Commons agreement FAQ linked <a href="#">here</a>.</p> <p>Tim: My goal is to get buy-in and comment here and then take it to the Commons Committee for consideration. The Commons Agreement includes the facilities owned by VPD and VISD.</p> <p>The board provided comments related to structure, grammar, and other areas for improvement.</p>	
<p><b>Pool project update</b></p>	<p>Tim: Innova has completed their scope of work. They have provided a Rough Order of Magnitude (ROM) for the cost of the pool. This does not get us to schematic completion, but it does get us to a place where we can start pursuing funding.</p>	

	<p>Bob: Were satisfied that they have costs identified for each item in the scope?</p> <p>Tim: Yes – with one change. The replacement of the heat pump has increased to \$250,000.</p> <p>Tim: Regarding design, we are ready to move into schematic design. We have funding for design to keep them going to the tune of about \$100,000. That is probably still short on what we need to finish design. At this point, we can create another scope.</p> <p>Bob: Do you need some kind of a spec document more specific to the project before we apply for grants?</p> <p>Tim: We have that.</p> <p>Bob: For the public, we are still due to have a public meeting?</p> <p>Tim: I would like to understand what the funding suite will look like before the next public meeting.</p> <p>Bob: The current draft communication needs to include more of the basic elements of the project.</p> <p>Tim: I will add those.</p> <p>Hans: Can you bring that to the board for review? It is our voice to the public.</p> <p>Tim: Yes, I will have it for the next meeting.</p> <p>Hans: On another note; when will you start on reopening the light house?</p> <p>Tim: After the bathroom in Quarters A is complete, we will look at our workplan and try to figure out when we will stick that in.</p>	
<p><b>Agenda Items for next meeting</b></p>	<p>No items were added.</p>	
<p><b>Adjourn 8:20 pm</b></p>	<p><b>Hans: Motion to adjourn.</b>  <b>Sarah: Second.</b>  <b>Pass: 5-0</b></p>	<p><b>Motion to adjourn. Pass 5-0</b></p>

Minutes by: Tim Stapleton



Vashon Park District  
 PO Box 1608  
 Vashon, WA 98070

## Payroll Journal Report

Date Range: 02/04/2026 - 02/13/2026  
 Report Created On: 02/13/2026

### Payroll by Department

Payroll period: 01/16/2026 - 01/31/2026 Pay day: 02/05/2026

Department	Earnings			Employee Taxes		Employer Taxes		Net Pay
	Description	Hours	Total	Description	Amount	Description	Amount	
(None)	Regular	657.10	\$25,562.60	Federal Income Tax	\$2,907.14	Social Security	\$186.54	\$24,285.04
	Overtime	5.60	\$314.83	Social Security	\$186.54	Medicare	\$438.37	
	Paid Holidays	62.00	\$2,517.35	Medicare	\$438.37	WA EAF	\$8.79	
	Time Off	24.00	\$789.12	WA Family and Medical Leave Insurance (Employee)	\$247.61	WA SUI	\$187.29	
	Sick	36.00	\$1,410.64	Washington Long-Term Care Insurance	\$177.93	Total	\$820.99	
	Personal Day	3.00	\$81.57	Total	\$3,957.59			
	Gross	--	\$30,676.11					
Maintenance	Regular	78.25	\$4,100.30	Federal Income Tax	\$569.62	Medicare	\$65.32	\$3,563.89
	Paid Holidays	8.00	\$419.20	Medicare	\$65.32	WA SUI	\$28.92	
	Gross	--	\$4,519.50	WA Family and Medical Leave Insurance (Employee)	\$36.48	WA EAF	\$1.36	
				Washington Long-Term Care Insurance	\$26.21	Total	\$95.60	
				Total	\$697.63			
Vashon Pool	Regular	351.09	\$9,160.74	Federal Income Tax	\$683.51	Social Security	\$331.39	\$9,231.37
	Overtime	27.01	\$877.79	Social Security	\$331.39	Medicare	\$159.10	
	Paid Holidays	14.00	\$486.35	Medicare	\$159.10	WA EAF	\$3.18	
	Time Off	3.00	\$91.44	WA Family and Medical Leave Insurance (Employee)	\$88.82	WA SUI	\$67.95	
	Sick	11.75	\$386.09	Washington Long-Term Care Insurance	\$63.82	Total	\$561.62	
	Personal Day			Total	\$1,326.64			
	Gross	--	\$11,002.41					
<b>Payroll Totals</b>	Regular	1086.44	\$38,823.64	Federal Income Tax	\$4,160.27	Social Security	\$517.93	\$37,080.30
	Overtime	32.61	\$1,192.62	Social Security	\$517.93	Medicare	\$662.79	
	Paid Holidays	84.00	\$3,422.90	Medicare	\$662.79	WA EAF	\$13.33	
	Time Off	27.00	\$880.56	WA Family and Medical Leave Insurance (Employee)	\$372.91	WA SUI	\$284.16	
	Sick	47.75	\$1,796.73	Washington Long-Term Care Insurance	\$267.96	Total	\$1,478.21	
	Personal Day	3.00	\$81.57	Total	\$5,981.86			
	Gross	--	\$46,198.02					

# Check Detail Report

Vashon Park District

February 4-13, 2026

TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
1001 King County General 2969						
38484						
02/10/2026	Expense		WA State Dept of Retirement Systems		Uncleared	-250.00
02/10/2026	Expense		WA State Dept of Retirement Systems	2/5 payroll	Uncleared	-250.00
38474						
02/11/2026	Bill Payment (Check)	5092-	Aquatic Specialty Services, Inc.		Uncleared	-332.15
02/11/2026	Bill Payment (Check)	5092-	Aquatic Specialty Services, Inc.			-332.15
38475						
02/11/2026	Bill Payment (Check)	5093-	CalPortland Company Inc	1007914	Uncleared	-95.89
02/11/2026	Bill Payment (Check)	5093-	CalPortland Company Inc			-95.89
38476						
02/11/2026	Bill Payment (Check)	5094-	Orkin, Inc.	27712381 (FC) 27748317 27752428	Uncleared	-312.26
02/11/2026	Bill Payment (Check)	5094-	Orkin, Inc.			-312.26
38477						
02/11/2026	Bill Payment (Check)	5095-	Puget Sound Energy		Uncleared	-20,413.63
02/11/2026	Bill Payment (Check)	5095-	Puget Sound Energy			-20,413.63
38478						
02/11/2026	Bill Payment (Check)	5096-	Sound Publishing, Inc.	83009754	Uncleared	-781.75
02/11/2026	Bill Payment (Check)	5096-	Sound Publishing, Inc.			-781.75
38479						
02/11/2026	Bill Payment (Check)	5097-	United Site Services, Inc		Uncleared	-2,814.78
02/11/2026	Bill Payment (Check)	5097-	United Site Services, Inc			-2,814.78
38485						
02/13/2026	Expense		WA State Dept of Retirement Systems		Uncleared	-8,992.55
02/13/2026	Expense		WA State Dept of Retirement Systems	PERS Payment	Uncleared	-8,992.55

***Hi Board of Commissioners – I have updated the communication we plan to send to the pool community with Bob's recommendation. Thank you, Bob! Please keep in mind, we have sent previous updates out via email to a list of folks who signed up to be informed. This is why the communication is formatted this way.***

## **Subject: Vashon Pool Project Update: Progress, Partnerships, and Next Steps**

Hello Vashon Pool Community,

We have some exciting developments to share regarding the future of our community pool. Our architectural and engineering firm, **Innova**, has been refining the project's scope and budget based on your feedback and our shared commitment to delivering a sustainable, lasting facility for current and future island generations.

### **The Foundation: Essential Upgrades**

Before looking at the features, we want to highlight the critical "hidden" work that ensures the pool remains safe and functional for years to come. These essential renovations include:

- **Modernized Mechanical Systems:** A full replacement of aging equipment with high-efficiency, all-electric systems.
- **New Pool Deck:** Demolishing and replacing the current deck with a new, slip-resistant concrete surface designed to support the new enclosure.
- **Improved Gutter System:** Replacing the existing perimeter with a flush-mount gutter system to improve water circulation and increase shallow-end depth for safer swimming.
- **New Pool Liner:** Replacing the cracked and discolored plaster liner to ensure a pristine, leak-free environment.

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### **Key Project Highlights**

Beyond the essential repairs, our roadmap focuses on high-impact upgrades for year-round usability:

- **All-Season Enclosure:** We are pursuing a **rigid, telescoping (similar to a DynaDome) enclosure**. This allows for an open-air experience in the summer and a protected, heated environment in the winter.
- **Modernized Pool House:** The building will be fully heated and insulated, featuring a renovated check-in area, ADA-compliant locker rooms, and new family changing rooms.

- **Sustainable Infrastructure:** We are moving toward **100% electrification**. This includes a new metal roof with a solar panel array split between electrical power (PV) and solar water heating.
- **Seismic Safety:** We have allocated \$200,000 to seismically upgrade the existing CMU walls to ensure long-term structural integrity should that be necessary.

### **Strategic Partnerships & Funding**

We are thrilled to report strong momentum at the state level. Vashon Park District Board Member Bob McMahon and staff recently hosted **Senator Emily Alvarado** for a productive site visit. Despite a challenging state budget, support for our pool remains high, and we are actively seeking direct appropriations to build upon the state's existing \$75,000 investment.

### **Community Meeting & Visuals**

We previously postponed our November meeting to allow Innova more time to develop more detailed Rough Order of Magnitude (ROM) cost assessments. We hope to share early project renderings very soon. These renderings may not be the final design, but will provide a blueprint to provide comment and share ideas. We will send a "Save the Date" as soon as we have a firm timeline for these renderings.

### **Your Feedback Matters**

This project is built on "Vashon know-how." If you have questions or feedback, please reach out:

- **Call/Text:** Tim Stapleton @ 206-877-2779
- **Email:** [tstapleton@vashonparks.org](mailto:tstapleton@vashonparks.org)

Best,

**Tim Stapleton** Executive Director, Vashon Park District

***I have also created a short FAQ that I could link to our website and begin expanding up as questions come up.***

## Frequently Asked Questions: Vashon Pool Renovation Project

This FAQ addresses common questions regarding various aspects of our upcoming pool modernization.

### Sustainability & Energy

- **What does "100% electrification" mean for the pool?** It means we are moving away from fossil-fuel-based heating. The facility will instead use high-efficiency electric heat pumps and a rooftop solar array to power all mechanical systems and building needs.
- **How will the solar panels work?** The new metal roof will be split into two sections: half the roof will feature a solar panel array for electrical power, while the other half will be dedicated to solar water heating.
- **Is solar enough to heat a pool year-round?** Solar heating is already very efficient at our facility and currently handles a significant portion the heating demands. For year-round use, the solar system will be paired with a high-efficiency electric heat pump to ensure consistent temperatures even in winter.

### The New Enclosure

- **Will the pool feel like an indoor pool?** Not exactly. We are planning for a rigid, telescoping enclosure. This clear structure can be fully retracted in less than a minute during summer for an open-air experience and closed during winter to provide a protected, heated environment.
- **How do you manage air quality and humidity inside the enclosure?** Unlike traditional indoor pools, this structure does not require a complex dehumidification system. Fresh air is introduced naturally by opening the structure or using high/low exhaust fans and duct heaters to maintain high indoor air quality.
- **Is it safe during an earthquake?** While the existing low-height walls are considered very low risk by structural engineers, we have proactively added a \$200,000 seismic upgrade to reinforce the walls and ensure they are properly attached to the roof structure.

### Project Scope & Timeline

- **Why are you replacing the gutters and the deck?** The current gutter system is being upgraded to a flush-mount perimeter style, which allows us to increase the depth of the

shallow end by approximately one foot for safer lap swimming. Replacing the deck at the same time allows us to install the necessary foundations, conduits, and tracks for the new telescoping enclosure.

- **Are you adding a hot tub or a slide?** These are currently listed as "Alternate Scope Items." While we have identified costs for a warming pool and a slide, their inclusion depends on further fundraising and community stakeholder feedback.
- **When can we see what it will look like?** We are currently completing the "Rough Order of Magnitude" (ROM) cost and scope stage. The schematic design is not complete. However, we can share some conceptual renderings soon.

# VASHON PARK DISTRICT

## REQUEST FOR PROPOSALS



### 2026 SUMMER CONCERTS IN THE PARK SERIES

#### PROFESSIONAL SOUND SERVICE

**RFP RELEASE DATE:**

TUESDAY, JANUARY 13, 2026

**PROPOSALS DUE:**

TUESDAY, JANUARY 27, 2026

No Later Than 5:00 PM PDT

**DELIVER PROPOSALS TO:**

**VASHON PARK DISTRICT**

*Attn: Eric Wyatt*

17130 Vashon Highway SW | Vashon, WA 98070

Email: [ewyatt@vashonparks.org](mailto:ewyatt@vashonparks.org)

Phone: (206) 463-9602

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13. Submittal Form \_\_\_\_\_ Attachment A

## REQUEST FOR PROPOSALS (RFP):

### Professional Sound Services for 2026 Summer Concerts in the Park

#### 1. Introduction

The Vashon Park District (the “District”) is soliciting proposals from qualified firms to provide professional sound services for its **Concerts in the Park** summer concert series at Ober Park. The intent of this Request for Proposals (RFP) is to select a Contractor capable of delivering dependable, professional-grade audio production services for outdoor public performances. Concerts will be held at 7:00 PM on July 30, August 6, 13, 20, and 27, 2026.

All concerts will be held outside at Ober Park, located at 17130 Vashon Highway SW, Vashon, WA 98070. The District uses a BilJax 20x30 stage for all performances. Indoor contingency plans will be in place in case of rain. Attendance numbers typically range from 400 to 1,000 people.

#### 2. Project Scope

The Contractor shall furnish all labor, supervision, equipment, materials, transportation, and incidentals necessary to provide professional sound reinforcement services for each concert in the series.

##### 2.1 General Responsibilities

The Contractor shall:

- Provide a complete, professional-grade sound system suitable for outdoor concerts featuring a full band and opening act.
- Perform all delivery, load-in, installation, testing, operation, monitoring, and removal of sound and related production equipment.
- Provide a qualified and experienced sound engineer to mix and manage audio for each concert, from load-in through load-out.
- Provide continuous on-site technical support for the full duration of each event.
- Coordinate with District staff regarding schedules, site access, and operational requirements.

##### 2.2 Equipment Requirements

The Contractor shall:

Supply all sound reinforcement equipment and accessories necessary for successful event execution. Equipment shall be commercial- or professional-grade and may include, but is not limited to:

- Digital front-of-house mixing console with remote control capability.
- Digital stage input/output and signal distribution.
- Main public address (PA) system with subwoofers and full-range speakers appropriate for outdoor environments.
- Stage monitor system capable of supporting multiple monitor mixes.

- Amplification, digital signal processing, and system control hardware.
- Microphones, microphone stands, cabling, and related accessories.
- Power distribution, cable management, and protective cable ramps as required for public safety.
- Basic concert lighting sufficient for performer visibility.
- Equivalent or superior equipment may be substituted, subject to approval by the District.
- Additional considerations to the request for proposals, although not required for consideration, include:

### **2.3 Staffing & Labor**

The Contractor shall:

- Provide sufficient qualified personnel to support equipment setup, live sound mixing, monitoring, troubleshooting, and teardown.
- Ensure all personnel are trained in safe work practices and live event production standards.
- Be solely responsible for labor coordination and supervision.

### **2.4 Transportation & Logistics**

The Contractor shall:

- Provide all transportation, delivery vehicles, and cartage required for equipment.
- Conduct load-in and load-out activities in compliance with park access restrictions and District schedules.

### **2.5 Standards & Compliance**

- All work shall be performed in a professional manner consistent with industry best practices.
- Equipment and operations shall comply with applicable safety regulations, noise ordinances, and District policies.
- Contractor shall comply with all applicable federal, state, and local laws.

## **3. Insurance Requirements**

The Contractor shall procure and maintain, at its own expense, insurance coverage for the duration of the contract.

Minimum insurance requirements shall include:

#### **a) Commercial General Liability**

Not less than \$1,000,000 per occurrence and \$2,000,000 aggregate, including bodily injury, property damage, contractual liability, and products/completed operations.

#### **b) Automobile Liability**

Covering owned, non-owned, and hired vehicles with limits of not less than \$1,000,000 combined single limit.

### c) Workers' Compensation

As required by Washington State law, including Employer's Liability coverage.

The Vashon Park District, its commissioners, officers, employees, and agents shall be named as Additional Insureds on Commercial General Liability and Automobile Liability policies. Coverage shall be primary and non-contributory.

Certificates of insurance and required endorsements shall be submitted prior to contract execution. Failure to maintain required insurance shall constitute a material breach of contract.

## 4. Indemnification

The Contractor shall defend, indemnify, and hold harmless the Vashon Park District, its commissioners, officers, employees, and agents from and against any and all claims, demands, damages, losses, liabilities, costs, and expenses, including reasonable attorneys' fees, arising out of or related to the Contractor's performance of the work, except to the extent caused by the sole negligence of the District.

This obligation shall survive the termination or expiration of the contract.

## 5. Evaluation Process & Criteria

Proposals will be evaluated using a best-value selection process. The District may request clarification, additional information, or conduct interviews as part of the evaluation.

Evaluation criteria shall include, but are not limited to, the following:

### a) Firm Experience and Qualifications

Demonstrated experience providing professional sound reinforcement services for outdoor concerts or similar public events, including qualifications of proposed sound engineer(s).

### b) Technical Approach and Equipment

Quality, suitability, and reliability of the proposed sound system and production approach, and the ability to meet the Scope of Work.

### c) Staffing and Event Support Plan

Adequacy of staffing levels, including the provision of a dedicated sound engineer to mix sound for each concert, and sufficient technical support personnel.

### d) Past Performance and References

Proven record of successful performance on comparable projects, including references from public agencies or similar clients.

### e) Responsiveness and Compliance

Completeness of the proposal, adherence to RFP instructions, and compliance with insurance and contractual requirements.

**f) Cost Proposal**

Overall cost reasonableness and value to the District. Cost may be evaluated separately from technical criteria.

## 6. Right to Reject / Best Interest of the District

The Vashon Park District reserves the right to reject any or all proposals, waive informalities or minor irregularities, and accept the proposal that, in the judgment of the District, best serves the interests of the District.

The District is not obligated to award a contract solely based on the lowest cost.

## 7. Proposal Submission Requirements

Proposals shall be prepared in a clear, concise, and well-organized manner using the submission form in Attachment A. Only electronic submission is permitted. No hard copy proposals will be accepted.

### 7.1 Proposal Format

Proposals shall be submitted as a single, searchable PDF file and shall include the following sections, organized in the order listed below:

**a) Cover Letter**

- Brief introduction of the firm.
- Identification of the primary contact person, including name, title, email address, and phone number.
- Statement acknowledging receipt of the RFP and any addenda.
- Statement confirming the proposer's ability to meet all requirements of the RFP.

**b) Firm Profile and Experience**

- Legal name of the firm and years in business.
- Description of relevant experience providing sound reinforcement for outdoor concerts or comparable public events.
- Description of experience working with public agencies, park districts, or municipalities.

**c) Technical Approach and Equipment**

- Narrative describing the proposer's approach to providing sound reinforcement services for the Concerts in the Park series.
- Description of proposed sound system and production methodology.

- Confirmation that proposed equipment meets or exceeds the requirements outlined in the Scope of Work.

**d) Staffing and Key Personnel**

- Description of the proposed staffing plan for each concert.
- Identification of the sound engineer(s) who will mix sound for each show, including qualifications and relevant experience.
- Description of roles and responsibilities of all technical staff.

**e) Project Schedule and Availability**

- Confirmation of availability for all scheduled concert dates.
- Description of anticipated load-in, sound check, performance, and load-out timelines.

**f) References**

- A minimum of three (3) references for comparable projects completed within the past five (5) years.
- Include client name, organization, contact person, phone number, and brief project description.

**g) Cost Proposal**

- Detailed cost proposal clearly identifying all costs associated with providing the required services.
- Costs shall include all labor, equipment, transportation, and incidentals necessary to perform the work.
- Cost information shall be clearly identified and separable from the technical proposal.

**h) Required Forms and Certifications**

- Evidence of required insurance or a statement confirming ability to meet insurance requirements upon award.
- Copies of required business licenses.

## **7.2 Electronic Submission Method**

- Proposals shall be submitted electronically to the email address identified in the RFP (*see page 10: Submittal Instructions*).
- The subject line of the submission shall clearly reference the RFP title.

- The District is not responsible for submissions that are not successfully received due to technical issues.

**7.3 Submission Deadline**

- Proposals must be received electronically by the date and time specified in the RFP.
- Late submissions will not be accepted.

**7.4 Proposal Validity**

Proposals shall remain valid for a minimum of ninety (90) days after the submission deadline.

**7.5 Questions and Addenda**

- All questions regarding this RFP must be submitted in writing by the deadline specified in the RFP.
- Responses to questions and any addenda will be issued electronically and made available to all known proposers.
- Oral interpretations or clarifications shall not be binding.

8. Scoring

All proposals submitted in response to this RFP will be evaluated in accordance with the objectives mentioned above and the following criteria, with a given point value listed below. Total scores will be tabulated, and the highest-ranked firm will enter into negotiations.

<b>Selection Criteria—RFP</b>	<b>Description</b>	<b>Points Available</b>
<b>Firm Experience &amp; Qualifications</b>	Experience providing professional sound for outdoor concerts or comparable public events; qualifications of proposed sound engineer(s).	20
<b>Technical Approach &amp; Equipment</b>	Quality, suitability, and reliability of proposed sound system and production approach; ability to meet the Scope of Work requirements.	15
<b>Qualifications and Experience of Key Staff</b>	Adequacy of staffing levels, including the provision of a dedicated sound engineer to mix each concert and sufficient technical support personnel.	15
<b>References &amp; Past Project Samples</b>	Record of successful performance on comparable projects; quality of references from public agencies or similar clients.	20
<b>Responsiveness &amp; Compliance</b>	Completeness of proposal, adherence to RFP instructions, and compliance with insurance and contractual requirements.	10
<b>Proposed Project Cost</b>	Overall cost reasonableness and value to the District.	20
	<b>Total Points Available Per Proposal</b>	<b>100</b>

## 9. Selection & Notification

Following evaluation of proposals, the Vashon Park District intends to select the proposer whose proposal is determined to be the most advantageous to the District, based on the evaluation criteria and scoring outlined in this RFP.

### 9.1 Selection

- The District may select one or more proposers for further consideration, interviews, or clarification before final selection.
- The District reserves the right to negotiate the final scope of services and contract terms with the highest-ranked proposer.
- If a mutually acceptable agreement cannot be reached, the District may discontinue negotiations and enter into negotiations with the next highest-ranked proposer.
- Final selection is subject to approval by the Vashon Park District and successful completion of contract negotiations.

### 9.2 Notification

- Upon completion of the evaluation and selection process, the District will issue a Notice of Intent to Award to the selected proposer.
- All proposers will be notified electronically of the selection outcome.
- Proposal evaluation materials may be subject to public disclosure in accordance with Washington State public records laws.

### 9.3 Contract Execution

- The selected proposer shall be required to execute a written contract with the District and submit all required insurance documentation before commencement of work.
- Failure to execute the contract or provide required documentation within the time limit specified by the District may result in rescission of the award.

## Estimated Selection & Approval Schedule

<b>Request for Proposals Open</b>	January 13, 2026
<b>Questions/Clarifications Due</b>	January 21, 2026
<b>Answers Provided by</b>	January 24, 2026
<b>Deadline for Proposals</b>	January 27, 2026 (5:00 PM)
<b>Evaluation of Proposals</b>	January 28-29, 2026
<b>Announce Decision</b>	January 30, 2026
<b>Contract Negotiations</b>	February 2026
<b>Project Close Out</b>	March 2026

*\*The District reserves the right to revise the above schedule.*

## Questions

Upon release of this RFP, all communications concerning the RFP should be directed to Eric Wyatt, Recreation Manager, via the contact information listed below. Unauthorized contact regarding this RFP with any other District employees may result in disqualification. Any oral communications will be considered unofficial and non-binding with the District. Agencies should rely only on written statements by the Recreation Manager or Tim Stapleton, Executive Director.

**Name:** Eric Wyatt, Recreation Manager  
**Email:** [ewyatt@vashonparks.org](mailto:ewyatt@vashonparks.org)

## Submittal Instructions

This section is provided for convenience and summarizes the submission requirements outlined in Section 7.

Proposals must be received no later than 5:00 p.m. PDT on January 26, 2026.

Proposals shall be emailed to:

### **Vashon Park District**

**Name:** Eric Wyatt, Recreation Manager  
**Email:** [ewyatt@vashonparks.org](mailto:ewyatt@vashonparks.org)

The proposal's subject line should read: **"VPD 2026.001 Sound RFP**

**Vashon Park District**  
**2026 Summer Concerts in the Park**  
**Sound & Lighting Professional Services**  
**Proposal Response Form**

This form is provided for the proposer's convenience. Respondents may attach additional pages as needed. All information submitted becomes part of the official proposal.

**1. Proposer Information**

Legal Firm Name:

Bandstand Music Inc

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Business Address:  
 PO Box 548

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Vashon, WA 98070

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Primary Contact Name & Title:

Laird Gonter - President

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Phone Number: (253)318-5732  
 ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_

Email Address: bandstand@comcast.net

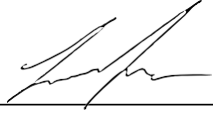
Years in Business: 62

**2. Authorized Signature**

I certify that I am authorized to submit this proposal and that all information provided is true and complete.

Authorized Representative Name: Laird Gonter

President  
Title: \_\_\_\_\_

Signature:  \_\_\_\_\_

Date: 01 / 13 / 2026

**3. Firm Experience & Qualifications**

Describe your firm’s experience providing professional sound reinforcement for outdoor concerts or similar public events.

Bandstand Music has provided the Northwest with the best in Sound, Lighting, and Production Support Equipment for over 60 years. We have supported events such as the WA State Fair, WA Summercon, Vashon Concerts in the Park, Vashon Strawberry Festival, and many other festivals and events throughout the region.

**4. Technical Approach & Equipment**

Describe your technical approach and list the major sound and lighting equipment proposed for this project.

We would supply state of the art sound equipment that is tailored for this particular outdoor venue base on many years of experience in the field. The sound system would provide even coverage throughout the audience space. The lighting equipment would be minimal yet effective in providing a smooth coverage of the stage for the bit of time when the sun has gone down.

**5. Staffing & Event Support Plan**

Identify the sound engineer(s) and key technical staff who will support each concert. Include qualifications and roles.

We would supply two qualified audio engineers with one dedicated to on-stage monitor mixing and musician support with the other dedicated to the front of house audience mix. The engineers are very familiar with this particular venue and have years of experience behind them. We would also employ 1-2 locals for load in, setup, and load out labor. These local hands are often learning within the events trade and this offers a great paid learning experience in their field of choice.

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**6. Project Schedule & Availability**

Confirm availability for all concert dates and describe load-in, soundcheck, performance, and load-out timeline.

Bandstand Music has equipment availability and staff that is familiar with this event space. We would plan to arrive at the venue no later than 1PM and be prepared for sound check by 4PM. Load out would typically be completed by 10:30PM. As an island owned company the equipment would be on the island the days prior to the event eliminating any and all risk associated with transporting equipment and staff onto the island the day of the event.

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## 7. References

Provide at least three (3) references for comparable projects completed within the past five (5) years. Include telephone and email addresses.

1. WA State Fair - Various Stages, Festivals, and Events

Cari Dixon

carid@thefair.com 253.841.5002

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2. Steel Creek - Live Concerts and Venue Support

Jon Tartaglia

jtag19@gmail.com 253.861.5632

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3. Vashon Center for the Arts - Live Concerts and Venue Support

Jesse Bell

Jesse@vashoncenterforthearts.com

206.259.3037

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4. Vashon Chamber of Commerce - Vashon Festival

Cheryl Lubbert

cheryllubbert@mac.com 206.910.3939

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**8. Cost Proposal**

Provide a detailed cost proposal including all labor, equipment, transportation, and incidentals. Attach additional sheets if necessary. Respondents shall complete the cost table below. All costs shall be inclusive of labor, equipment, transportation, setup, operation, teardown, and incidentals. Attach additional pages if necessary.

<b>Cost Category</b>	<b>Description</b>	<b>Cost Per Concert</b>	<b>Total Cost (All Concerts)</b>
Sound System & Equipment	Equipment matching the last few years of this series	1891	<u>\$9,455</u>
Sound Engineer / Mixer	Front of House Engineer - Martin Feveyear	455	<u>\$2275</u>
Additional Technical Staff	Driver, Load In/Out Monitor & Stage Patch Engineer - Laird Gonter	650	<u>\$3250</u>
Lighting (if applicable)	Lighting for General Stage Wash	135	<u>\$675</u>
Transportation / Cartage	Cargo Truck Including Fuel & Ferry Fare	150	<u>\$750</u>
Other (specify)	Local Crew Labor for Load In / Out	440	<u>\$2200</u>
Other (specify)	Misc Support Hardware - EzUp, Cable Ramps, 4x4 PA Risers	200	<u>\$1,000</u>
Other (specify)	Package & Sponsorship Discount	-1700	<u>-\$8500</u>
	Cost Per Show \$2,221.00	<b>Total Prop. Cost:</b>	<u>\$11,105.00</u>

Subtotal: \$2221.00

Sales Tax (if applicable): \$213.05

Total Cost Per Concert: \$2434.05

Total Cost for Entire Concert Series: \$12,170.25

<b>2026 Cash flow projected</b>	Actual	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget			
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Full Year	Budget	Difference
Beginning Cash	711,929	606,438	488,492	467,091	1,073,153	1,056,620	813,852	697,961	438,320	312,709	883,493	866,326			
Add: Levy receipts	8,494	35,888	115,256	728,583	183,514	18,721	5,280	7,457	33,917	674,700	147,538	25,250	1,984,598	\$ 1,984,380	\$ 218
Add: Revenue from ops															
Admin	3,492	6,606	6,606	38,060	6,606	6,606	7,106	6,781	6,606	38,060	6,606	6,606	139,741	\$ 142,855	\$ (3,114)
Parks & Facilities Maintenance	609	900	1,700	2,500	1,400	400	5,800	5,600	3,600	1,000	1,160	1,160	25,829	\$ 25,920	\$ (91)
Commons	1,078	2,180	2,180	2,180	2,180	2,180	2,180	2,180	2,180	2,180	2,180	2,180	25,058	\$ 26,160	\$ (1,102)
Programs, Classes & Camps	6,226	650	2,688	4,200	1,170	1,540	297	488	1,585	3,700	4,300	4,500	31,345	\$ 25,483	\$ 5,862
Pool	12,204	7,300	7,800	11,400	7,800	7,800	16,800	17,300	7,800	7,500	7,300	7,300	118,304	\$ 113,400	\$ 4,904
Point Robinson	9,505	12,064	11,812	6,412	8,612	3,812	26,848	6,799	7,921	10,493	7,637	6,062	117,977	\$ 120,994	\$ (3,017)
Fern Cove	2,283	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	28,683	\$ 28,800	\$ (117)
CIP	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	\$ -
Donations/Proceeds for RFAs	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	\$ -
Total Revenue from Ops	35,397	32,100	35,186	67,152	30,168	24,738	61,431	41,548	32,092	65,333	31,583	30,208	486,937	\$ 483,612	\$ 3,325
<b>Grand Total Levy and Ops</b>	<b>43,891</b>	<b>67,988</b>	<b>150,442</b>	<b>795,735</b>	<b>213,682</b>	<b>43,459</b>	<b>66,711</b>	<b>49,005</b>	<b>66,009</b>	<b>740,033</b>	<b>179,121</b>	<b>55,458</b>	<b>2,471,535</b>	<b>\$ 2,467,992</b>	<b>\$ 3,543</b>
Less Operations:															
Admin	30,806	33,061	36,496	48,161	40,061	39,061	33,061	155,596	37,561	35,096	35,096	53,556	577,612	\$ 582,357	\$ (4,745)
Parks & Facilities Maintenance	48,757	76,168	56,093	59,118	57,333	67,168	58,643	65,700	62,125	56,643	56,093	56,093	719,934	\$ 727,985	\$ (8,051)
Commons	8,670	8,294	8,294	8,294	8,294	51,461	8,294	8,294	8,294	8,294	8,294	51,461	186,238	\$ 185,862	\$ 376
Programs, Classes & Camps	18,208	22,791	23,491	24,063	24,991	29,591	36,141	33,891	37,791	22,791	26,995	26,995	327,739	\$ 336,526	\$ (8,787)
Pool - Summer	34,372	35,797	38,748	40,848	37,860	35,748	37,273	36,048	36,542	36,348	36,503	36,003	442,090	\$ 445,791	\$ (3,701)
Point Robinson	8,141	9,823	8,722	9,188	9,177	18,198	9,190	9,117	9,307	10,077	9,307	9,807	120,054	\$ 120,397	\$ (343)
Fern Cove	428	-	-	-	5,000	-	-	-	-	-	-	-	5,428	\$ 5,000	\$ 428
CIP	-	-	-	-	47,500	45,000	-	-	-	-	24,000	-	116,500	\$ 196,500	\$ (80,000)
RFAs/Other	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	\$ -
<b>Total Ops</b>	<b>149,382</b>	<b>185,934</b>	<b>171,844</b>	<b>189,672</b>	<b>230,216</b>	<b>286,227</b>	<b>182,602</b>	<b>308,646</b>	<b>191,620</b>	<b>169,249</b>	<b>196,288</b>	<b>233,915</b>	<b>2,495,595</b>	<b>\$ 2,600,418</b>	<b>\$ (104,823)</b>
Net Operations:															
Levy	8,494	35,888	115,256	728,583	183,514	18,721	5,280	7,457	33,917	674,700	147,538	25,250	1,984,598		
Admin	(27,314)	(26,455)	(29,890)	(10,101)	(33,455)	(32,455)	(25,955)	(148,815)	(30,955)	2,964	(28,490)	(46,950)	(437,871)		
Parks & Facilities Maintenance	(48,148)	(75,268)	(54,393)	(56,618)	(55,933)	(66,768)	(52,843)	(60,100)	(58,525)	(55,643)	(54,933)	(54,933)	(694,105)		
Commons	(7,592)	(6,114)	(6,114)	(6,114)	(6,114)	(49,281)	(6,114)	(6,114)	(6,114)	(6,114)	(6,114)	(49,281)	(161,180)		
Programs, Classes & Camps	(11,982)	(22,141)	(20,803)	(19,863)	(23,821)	(28,051)	(35,844)	(33,403)	(36,206)	(19,091)	(22,695)	(22,495)	(296,394)		
Pool	(22,168)	(28,497)	(30,948)	(29,448)	(30,060)	(27,948)	(20,473)	(18,748)	(28,742)	(28,848)	(29,203)	(28,703)	(323,786)		
CIP	-	-	-	-	(47,500)	(45,000)	-	-	-	-	(24,000)	-	(116,500)		
Point Robinson	1,364	2,241	3,090	(2,776)	(565)	(14,386)	17,658	(2,318)	(1,386)	416	(1,670)	(3,745)	(2,077)		
Fern Cove	1,855	2,400	2,400	2,400	(2,600)	2,400	2,400	2,400	2,400	2,400	2,400	2,400	23,255		
RFAs/Other	-	-	-	-	-	-	-	-	-	-	-	-	-		
<b>Net P &amp; L from levy and ops</b>	<b>(105,491)</b>	<b>(117,946)</b>	<b>(21,402)</b>	<b>606,063</b>	<b>(16,534)</b>	<b>(242,768)</b>	<b>(115,891)</b>	<b>(259,641)</b>	<b>(125,611)</b>	<b>570,784</b>	<b>(17,167)</b>	<b>(178,457)</b>	<b>(24,060)</b>		
TAN/LOC proceeds															-
TAN/LOC Payoff															-
TAN Interest/Fees															-
Additional payables (paid)/deferred															-
League/Partner/Misc															-
<b>Ending cash balance</b>	<b>606,438</b>	<b>488,492</b>	<b>467,091</b>	<b>1,073,153</b>	<b>1,056,620</b>	<b>813,852</b>	<b>697,961</b>	<b>438,320</b>	<b>312,709</b>	<b>883,493</b>	<b>866,326</b>	<b>687,869</b>			

# Balance Sheet

Vashon Park District

As of January 31, 2026

DISTRIBUTION ACCOUNT	TOTAL
<b>Assets</b>	
Current Assets	
Bank Accounts	
1000 Cash	\$4,190.39
10000 Clearing Account	0.00
1001 King County General 2969	494,766.89
1021 US Bank CC 4825	459.35
1023 CC Clearing Account	0.00
1024 US Bank Payroll 3561	0.00
1025 US Bank Imprest 4874	28,878.43
1030 Petty Cash Front Desk Ober	350.00
1045 Petty Cash Pool	400.00
<b>Total for 1000 Cash</b>	<b>\$529,045.06</b>
<b>Total for Bank Accounts</b>	<b>\$529,045.06</b>
Accounts Receivable	
11000 Accounts Receivable	561.29
<b>Total for Accounts Receivable</b>	<b>\$561.29</b>
Other Current Assets	
12000 Undeposited Funds	0.00
1210 Levy Receivable	\$0.00
1211 Levy Receivable Current Year	2,076,859.06
1212 Levy Receivable Prior Years	46,743.73
<b>Total for 1210 Levy Receivable</b>	<b>\$2,123,602.79</b>
1400 Other	
1401 Prepaid Insurance	0.00
1402 Prepaid Medical	0.00
1410 Employee Advances	0.00
1420 Suspense	2,292.81
<b>Total for 1400 Other</b>	<b>\$2,292.81</b>
Uncategorized Asset	0.00
<b>Total for Other Current Assets</b>	<b>\$2,125,895.60</b>
<b>Total for Current Assets</b>	<b>\$2,655,501.95</b>
Fixed Assets	
1501 Leased Trucks	90,322.20
1502 Leased Tractor	42,000.00
<b>Total for Fixed Assets</b>	<b>\$132,322.20</b>
<b>Total for Assets</b>	<b>\$2,787,824.15</b>

# Balance Sheet

Vashon Park District

As of January 31, 2026

DISTRIBUTION ACCOUNT	TOTAL
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
2110 Accounts Payable	0.00
<b>Total for Accounts Payable</b>	<b>\$0.00</b>
Other Current Liabilities	
2120 Sales Tax Payable	1,442.06
2200 Payroll Liabilities	\$0.01
2240 State Unemployment Payable	0.00
2250 L & I Payable	0.00
2270 Garnishments Payable	0.00
2281 PERS Payable	4,471.30
2282 Deferred Compensation Program Payable	0.00
<b>Total for 2200 Payroll Liabilities</b>	<b>\$4,471.31</b>
2201 Net Pay Payable	0.00
2340 Medical Insurance	0.00
2405 Deferred Revenue, Levy	2,123,602.79
2500 Other Current Liabilities	\$0.00
2570 Deposits	
2571 Lodging	0.00
2572 Key and Equipment	476.50
2573 Misc Deposits	308.45
<b>Total for 2570 Deposits</b>	<b>\$784.95</b>
<b>Total for 2500 Other Current Liabilities</b>	<b>\$784.95</b>
Washington State Department of Revenue Payable	0.00
<b>Total for Other Current Liabilities</b>	<b>\$2,130,301.11</b>
<b>Total for Current Liabilities</b>	<b>\$2,130,301.11</b>
Long-term Liabilities	
2811 Vacation Leave Payable	11,845.90
<b>Total for Long-term Liabilities</b>	<b>\$11,845.90</b>
<b>Total for Liabilities</b>	<b>\$2,142,147.01</b>
Equity	
3000 Opening Balance Equity	0.00
3500 Restricted Special	\$0.00
3502 Agren Forestry	9,074.09
<b>Total for 3500 Restricted Special</b>	<b>\$9,074.09</b>
3800 RFA	3,949.47
3801 RFA Swim4All	0.00
3802 RFA Basketball	1,737.16

# Balance Sheet

Vashon Park District

As of January 31, 2026

DISTRIBUTION ACCOUNT	TOTAL
3803 RFA Episcopal Church Swim	-448.90
3804 RFA Sailing Camp	582.50
32000 Unrestricted Net Assets	849,607.97
Net Income	-218,825.15
<b>Total for Equity</b>	<b>\$645,677.14</b>
<b>Total for Liabilities and Equity</b>	<b>\$2,787,824.15</b>

# Check Detail Report

Vashon Park District

January 2026

TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
1001 King County General 2969						
38224						
01/07/2026	Expense		WA State Dept of Retirement Systems		Cleared	-250.00
01/07/2026	Expense		WA State Dept of Retirement Systems	1/5 payroll	Uncleared	-250.00
38283						
01/14/2026	Bill Payment (Check)	5043-	ADT Security Services Inc	202229432	Cleared	-552.86
01/14/2026	Bill Payment (Check)	5043-	ADT Security Services Inc			-552.86
38284						
01/14/2026	Bill Payment (Check)	5044-	Aquatic Specialty Services, Inc.		Cleared	-1,130.24
01/14/2026	Bill Payment (Check)	5044-	Aquatic Specialty Services, Inc.			-1,130.24
38285						
01/14/2026	Bill Payment (Check)	5045-	CalPortland Company Inc	1007914	Cleared	-410.75
01/14/2026	Bill Payment (Check)	5045-	CalPortland Company Inc			-410.75
38286						
01/14/2026	Bill Payment (Check)	5046-	Island Lumber, Inc		Cleared	-3,170.65
01/14/2026	Bill Payment (Check)	5046-	Island Lumber, Inc			-3,170.65
38287						
01/14/2026	Bill Payment (Check)	5047-	King County Solid Waste		Cleared	-128.15
01/14/2026	Bill Payment (Check)	5047-	King County Solid Waste			-128.15
38288						
01/14/2026	Bill Payment (Check)	5048-	Marie Browne Business Management Services		Cleared	-2,500.00
01/14/2026	Bill Payment (Check)	5048-	Marie Browne Business Management Services			-2,500.00
38289						
01/14/2026	Bill Payment (Check)	5049-	Pacific Office Automation	85F957	Cleared	-440.38
01/14/2026	Bill Payment (Check)	5049-	Pacific Office Automation			-440.38
38290						
01/14/2026	Bill Payment (Check)	5050-	Puget Sound Energy		Cleared	-8,241.02
01/14/2026	Bill Payment (Check)	5050-	Puget Sound Energy			-8,241.02
38291						
01/14/2026	Bill Payment (Check)	5051-	Sharon Schmid		Cleared	-503.52
01/14/2026	Bill Payment (Check)	5051-	Sharon Schmid			-503.52
38292						
01/14/2026	Bill Payment (Check)	5052-	United Site Services, Inc		Cleared	-1,982.56
01/14/2026	Bill Payment (Check)	5052-	United Site Services, Inc			-1,982.56
38293						
01/14/2026	Bill Payment (Check)	5053-	Vashon Ace Hardware		Cleared	-301.95
01/14/2026	Bill Payment (Check)	5053-	Vashon Ace Hardware			-301.95
38294						
01/14/2026	Bill Payment (Check)	5054-	Vashon Thriftway		Cleared	-31.20
01/14/2026	Bill Payment (Check)	5054-	Vashon Thriftway			-31.20
38295						
01/14/2026	Bill Payment (Check)	5055-	WA State Health Care Authority (PEBB)	900 C98	Cleared	-12,861.27
01/14/2026	Bill Payment (Check)	5055-	WA State Health Care Authority (PEBB)			-12,861.27
38296						
01/14/2026	Bill Payment (Check)	5056-	Williams Heating, Inc. (Gas)	329120	Cleared	-633.11
01/14/2026	Bill Payment (Check)	5056-	Williams Heating, Inc. (Gas)			-633.11
38298						
01/14/2026	Bill Payment (Check)	5061-	Bozco Construction LLC		Cleared	-78,052.00
01/14/2026	Bill Payment (Check)	5061-	Bozco Construction LLC			-78,052.00
38326						
01/15/2026	Expense		WA State Dept of Retirement Systems		Cleared	-8,843.06
01/15/2026	Expense		WA State Dept of Retirement Systems	PERS Payment	Uncleared	-8,843.06
38362						
01/21/2026	Bill Payment (Check)	5062-	Amerigas		Cleared	-285.45
01/21/2026	Bill Payment (Check)	5062-	Amerigas			-285.45
38363						
01/21/2026	Bill Payment (Check)	5063-	Aquatic Specialty Services, Inc.		Cleared	-996.47
01/21/2026	Bill Payment (Check)	5063-	Aquatic Specialty Services, Inc.			-996.47
38364						
01/21/2026	Bill Payment (Check)	5064-	CalPortland Company Inc	1007914	Cleared	-240.03
01/21/2026	Bill Payment (Check)	5064-	CalPortland Company Inc			-240.03
38365						
01/21/2026	Bill Payment (Check)	5065-	Comcast	8498 30 099 0006922	Cleared	-6,778.98
01/21/2026	Bill Payment (Check)	5065-	Comcast			-6,778.98

# Check Detail Report

Vashon Park District

January 2026

TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
38366						
01/21/2026	Bill Payment (Check)	5066-	Crystal Springs		Cleared	-116.31
01/21/2026	Bill Payment (Check)	5066-	Crystal Springs			-116.31
38367						
01/21/2026	Bill Payment (Check)	5067-	King County Solid Waste		Cleared	-119.46
01/21/2026	Bill Payment (Check)	5067-	King County Solid Waste			-119.46
38368						
01/21/2026	Bill Payment (Check)	5068-	Pacific Office Automation	85F957	Cleared	-440.38
01/21/2026	Bill Payment (Check)	5068-	Pacific Office Automation			-440.38
38369						
01/21/2026	Bill Payment (Check)	5069-	Sol Zero LLC		Cleared	-2,000.00
01/21/2026	Bill Payment (Check)	5069-	Sol Zero LLC			-2,000.00
38370						
01/21/2026	Bill Payment (Check)	5070-	Sound Publishing, Inc.	83009754	Cleared	-277.25
01/21/2026	Bill Payment (Check)	5070-	Sound Publishing, Inc.			-277.25
38371						
01/21/2026	Bill Payment (Check)	5071-	Vashon Disposal Co.	2111-32170360, 32170362, 32695266	Cleared	-1,128.47
01/21/2026	Bill Payment (Check)	5071-	Vashon Disposal Co.			-1,128.47
38372						
01/21/2026	Bill Payment (Check)	5072-	Water District 19	79000	Cleared	-1,126.40
01/21/2026	Bill Payment (Check)	5072-	Water District 19			-1,126.40
38373						
01/21/2026	Bill Payment (Check)	5073-	Westside Water	7000	Cleared	-103.14
01/21/2026	Bill Payment (Check)	5073-	Westside Water			-103.14
38374						
01/21/2026	Bill Payment (Check)	5074-	Williams Heating, Inc. (Gas)	329120	Cleared	-96.32
01/21/2026	Bill Payment (Check)	5074-	Williams Heating, Inc. (Gas)			-96.32
38376						
01/23/2026	Expense		WA State Dept of Retirement Systems		Cleared	-250.00
01/23/2026	Expense		WA State Dept of Retirement Systems	1/23 payroll	Uncleared	-250.00
38396						
01/26/2026	Expense	Ex Dec 2025	WA Dept of Revenue		Cleared	-778.95
01/26/2026	Expense	Ex Dec 2025	WA Dept of Revenue		Uncleared	-755.65
01/26/2026	Expense	Ex Dec 2025	WA Dept of Revenue			23.30
38393						
01/28/2026	Bill Payment (Check)	5084-	First Student, Inc.	2348370	Uncleared	-2,723.13
01/28/2026	Bill Payment (Check)	5084-	First Student, Inc.			-2,723.13
38394						
01/28/2026	Bill Payment (Check)	5085-	Innova Architects Inc		Uncleared	-
01/28/2026	Bill Payment (Check)	5085-	Innova Architects Inc			34,461.98
01/28/2026	Bill Payment (Check)	5085-	Innova Architects Inc			-
01/28/2026	Bill Payment (Check)	5085-	Innova Architects Inc			34,461.98
38395						
01/28/2026	Bill Payment (Check)	5086-	United Site Services, Inc		Uncleared	-792.00
01/28/2026	Bill Payment (Check)	5086-	United Site Services, Inc			-792.00
1021 US Bank CC 4825						
38413						
01/05/2026	Expense		US Bank	Electronic Withdrawal Merchant Bankcd	Cleared	-1,262.25
01/05/2026	Expense		US Bank	Electronic Withdrawal Merchant Bankcd	Uncleared	-216.16
01/05/2026	Expense		US Bank	Electronic Withdrawal Merchant Bankcd		31.71
01/05/2026	Expense		US Bank	Electronic Withdrawal Merchant Bankcd		-1,971.00
01/05/2026	Expense		US Bank	Electronic Withdrawal Merchant Bankcd		893.20
38435						
01/05/2026	Expense		US Bank	Electronic Withdrawal Merchant Bankcd	Cleared	-384.77

# Check Detail Report

Vashon Park District

January 2026

TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
01/05/2026 38436	Expense		US Bank	Electronic Withdrawal Merchant Bankcd		384.77
01/08/2026	Expense		VRBO	Electronic Withdrawal Vrbo	Cleared	-836.12
01/08/2026	Expense		VRBO	Beame-QA		-865.00
01/08/2026 38437	Expense		VRBO	Electronic Withdrawal Vrbo		-28.88
01/15/2026	Expense		US Bank	Analysis Service Charge	Cleared	-231.62
01/15/2026	Expense		US Bank	Analysis Service Charge		231.62
1025 US Bank Imprest 4874 38337						
01/05/2026	Expense	INV336440692	Zoom	Hubdoc - <a href="https://app.hubdoc.com/document/857236307">https://app.hubdoc.com/document/857236307</a> - INVINV336440692	Cleared	-18.50
01/05/2026	Expense	INV336440692	Zoom	Zoom Video Communications - INV336440692		18.50

# Check Detail Report

Vashon Park District

January 2026

TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
38341						
01/08/2026	Expense	4448-1096198	Paddle	Hubdoc - <a href="https://app.hubdoc.com/document/857236149">https://app.hubdoc.com/document/857236149</a> - INV4448-1096198	Cleared	-59.99
01/08/2026	Expense	4448-1096198	Paddle	Paddle.com - 4448-1096198		59.99
38385						
01/12/2026	Expense	113-0428933-6266632	Amazon	Hubdoc - <a href="https://app.hubdoc.com/document/857236551">https://app.hubdoc.com/document/857236551</a> - INV113-0428933-6266632	Cleared	-239.56
01/12/2026	Expense	113-0428933-6266632	Amazon	Amazon - 113-0428933-6266632		239.56
38453						
01/28/2026	Expense	296039	Amazon	Hubdoc - <a href="https://app.hubdoc.com/document/866032769">https://app.hubdoc.com/document/866032769</a> - INV296039	Cleared	-36.07
01/28/2026	Expense	296039	Amazon	Amazon - 296039		36.07
38454						
01/28/2026	Expense	131-68687507-4138506	Zazzle	Hubdoc - <a href="https://app.hubdoc.com/document/866032736">https://app.hubdoc.com/document/866032736</a> - INV131-68687507-4138506	Cleared	-35.14
01/28/2026	Expense	131-68687507-4138506	Zazzle	Zazzle - 131-68687507-4138506		35.14
38456						
01/28/2026	Expense	10001462935981	Intuit	Hubdoc - <a href="https://app.hubdoc.com/document/866032668">https://app.hubdoc.com/document/866032668</a> - INV10001462935981	Cleared	-55.54
01/28/2026	Expense	10001462935981	Intuit	Intuit Quickbooks - 10001462935981		55.54
38457						
01/28/2026	Expense	242556	Dog Waste Depot	Hubdoc - <a href="https://app.hubdoc.com/document/866032642">https://app.hubdoc.com/document/866032642</a> - INV242556	Cleared	-279.98
01/28/2026	Expense	242556	Dog Waste Depot	Dog Waste Depot - 242556		279.98
38459						
01/28/2026	Expense	45856	Vashon Theatre	Hubdoc - <a href="https://app.hubdoc.com/document/866032568">https://app.hubdoc.com/document/866032568</a> - INV45856	Cleared	-250.00
01/28/2026	Expense	45856	Vashon Theatre	Theatre rental		250.00
1024 US Bank Payroll 3561						
38327						
01/02/2026	Expense		Gusto-v		Uncleared	-570.11
01/02/2026	Expense		Gusto-v	Gusto fee		570.11

## Payroll Journal Report

Date Range: 01/01/2026 - 01/31/2026  
 Report Created On: 02/13/2026

### Payroll Journal Summary by Department

Per Department Summary for 01/01/2026 - 01/31/2026

Department	Earnings			Employee Taxes		Employer Taxes		Net Pay
	Description	Hours	Total	Description	Amount	Description	Amount	
(None)	Regular	1217.77	\$45,703.79	Federal Income Tax	\$5,968.24	Social Security	\$375.20	\$49,208.29
	Overtime	2.30	\$105.35	Social Security	\$375.20	Medicare	\$889.21	
	Paid Holidays	186.00	\$7,414.99	Medicare	\$889.21	WA SUI	\$701.07	
	Time Off	111.00	\$5,147.24	Washington Long-Term Care Insurance	\$360.89	WA EAF	\$18.00	
	Sick	58.47	\$2,294.42	WA Family and Medical Leave Insurance (Employee)	\$502.20	<b>Total</b>	<b>\$1,983.48</b>	
	Personal Day	36.00	\$1,549.56	<b>Total</b>	<b>\$8,095.74</b>			
	Gross	--	\$62,215.35					
Maintenance	Regular	148.88	\$7,684.77	Federal Income Tax	\$1,113.63	Medicare	\$128.85	\$7,040.48
	Paid Holidays	24.00	\$1,231.20	Medicare	\$128.85	WA SUI	\$104.32	
	Gross	--	\$8,915.97	WA Family and Medical Leave Insurance (Employee)	\$71.97	WA EAF	\$2.68	
				Washington Long-Term Care Insurance	\$51.71	<b>Total</b>	<b>\$235.85</b>	
				<b>Total</b>	<b>\$1,366.16</b>			
Vashon Pool	Regular	647.66	\$16,039.05	Federal Income Tax	\$1,336.78	Social Security	\$618.42	\$17,289.87
	Overtime	37.84	\$1,244.36	Social Security	\$618.42	Medicare	\$298.68	
	Paid Holidays	42.00	\$1,432.56	Medicare	\$298.68	WA SUI	\$234.16	
	Time Off	36.00	\$1,296.09	WA Family and Medical Leave Insurance (Employee)	\$166.76	WA EAF	\$6.02	
	Sick	19.00	\$648.27	Washington Long-Term Care Insurance	\$119.81	<b>Total</b>	<b>\$1,157.28</b>	
	Personal Day	--	\$20,660.33	<b>Total</b>	<b>\$2,540.45</b>			
	Gross	--	\$20,660.33					
<b>Payroll Totals</b>	Regular	2014.32	\$69,427.61	Federal Income Tax	\$8,418.65	Social Security	\$993.62	\$73,538.64
	Overtime	40.14	\$1,349.71	Social Security	\$993.62	Medicare	\$1,316.74	
	Paid Holidays	252.00	\$10,078.75	Medicare	\$1,316.74	WA EAF	\$26.70	
	Time Off	147.00	\$6,443.33	WA Family and Medical Leave Insurance (Employee)	\$740.93	WA SUI	\$1,039.55	
	Sick	77.47	\$2,942.69	Washington Long-Term Care Insurance	\$532.41	<b>Total</b>	<b>\$3,376.61</b>	
	Personal Day	36.00	\$1,549.56	<b>Total</b>	<b>\$12,002.35</b>			
	Gross	--	\$91,791.65					

# VPD 2026 Strategic Plan Objective Review DRAFT

*Goal 1: Enhance and improve parks and facilities in line with Capital Improvement Plans and maintenance standards.*

**Objective 1.1: Continue to prioritize capital improvement projects according to the most pressing asset preservation needs.**

## 2025 Highlights

- Completed most of 2025 CIP
- In addition to the \$70k for A&E pool support, secured another \$100k
- Upgraded our stage for Concerts in the Park and replaced the dugouts at VES

## 2026 Focus

- Complete identified CIP Projects, as adopted 4Q25 for 2026-2029 CIP

**Objective 1.2: Openly consider community proposed projects according to budget availability, alternative funding sources, staff project management availability, and future maintenance capacity.**

## 2025 Highlights

- Revised dock funding plan and outreach schedule.
- A&E firm has provided project cost estimates and are heading towards 30% design completion.
- Identified possible option for Pickleball at Paradise Ridge.
- Helped King County and stakeholders focus in on potential off-leash dog park development near Island Forest.
- Partnered with VPF on THD funding plan, park signage development, and Strawberry Festival.

## 2026 Focus

- Apply for suite of grants to support Tramp Harbor Dock restoration
- Get to 30% complete on pool project design and apply for funding.
- Continue to try to identify a pickleball site.
- Partner with VPF on other projects.

**Objective 1.3: Continuously maintain parks and facilities in accordance with board-accepted standards, so they are a source of pride to all Vashon citizens.**

2025 Highlights

- Treated Burton Acres for invasive species.
- Opened up new lines of communication with the US Coast Guard.
- Created Invasives Species Plan.
- Expanded trail access at Paradise Ridge.

2026 Focus

- Complete invasives focused project in 2026.
  - Complete new Coast Guard license
  - Clarify Maintenance Plan for Point Rob houses
- 

*Goal 2: Enhance and improve recreation programs in line with community demographic interests.*

**Objective 2.1: Expand District recreation and engagement resources as new programs and events develop.**

2025 Highlights

- New this year – expanded scavenger hunts, we hosted plays (Oscar’s Journey and Hamlet) at Ober.
- Pickleball camp.
- Kayak camp.
- Guest speaker series w/ Library.

2026 Focus

- Quarterly review of 2026 rec programs, events and plans.

**Objective 2.2: Address any financial or physical barriers to access to programs and events, including more access to water-based recreation activities.**

2025 Highlights

- Financial - Partnership with Episcopal Church pays for swimming lesson and basketball scholarships.

2026 Focus

- Episcopal Church scholarship partnership.
- Expand swim lessons at pool for youth.

**Objective 2.3: Pursue new and desired recreation and engagement opportunities to reach all demographics.**

2025 Highlights

- See Highlights in Objective 2.1.

2026 Focus

- In Q1, review programs and participation data to identify demographic gaps in our services.
- Partner with Senior Center to bring exercise classes to Ober Park.

**Objective 2.4: Prioritize recreation programming development that supports a culture of health, safety, and wellness.**

2025 Highlights

- Supported Tai chi for seniors at Ober.
- Started discussions with the Senior Center about how the Park District can best support senior health, safety, and wellness.

2026 Focus

- Support Tai chi for seniors at Ober

**Objective 2.5: Increase promotion and awareness of District recreation and engagement opportunities.**

2025 Highlights

- Put out a well-loved recreation guide.
- Hosted a very popular dunk tank booth at Strawberry Festival, raising money for the Parks Foundation.

2026 Focus

- Post bi-weekly park updates to social media sites.
- Host 'pop-up' park for summer street closures.

---

### *Goal 3: Collaborate with the Community to Expand District Capacity*

#### **Objective 3.1: Prioritize community partnership to develop and support recreation and engagement opportunities.**

##### 2025 Highlights

- Vashon Food Bank, movie theater, and Chamber of Commerce
- Vashon Events for Concerts in the Park
- X-Country-Horse Community work parties
- Low Tide Fest was a big success.
- Sailing Camp with QYC overcame significant challenges.
- Guest speakers with senior center and library
- Food Bank's Picnics in the Park.
- Open Space performance at BARC.

##### 2026 Focus

- Partner with KC metro for transportation to expand youth programming (Skate Park Visits)
- Sponsor Vashon Rep Theater again next summer.
- Expand work party-based community partnerships.

#### **Objective 3.2: Recruit community support to steward parks and facilities and to enhance or create new facilities.**

##### 2025 Highlights

- Completed enormous work party sessions at Paradise ridge.
- Worked with Friends groups to create THD strategic direction.
- Brought new members of the school district up to speed on our partnership opportunities.

##### 2026 Focus

- Create invasives focused work party.
  - Maintain horse community work party opportunities at Paradise Ridge.
-

*Goal 4: Safeguard the District's financial health and security.*

**Objective 4.1: Proactively protect the District's levy rate from pro-rationing by regularly communicating with local taxing agencies and legislative resources.**

2025 Highlights

- No activity

2026 Focus

- Coordinate meeting with the EDs of other taxing districts.

**Objective 4.2: Proactively protect the District's levy revenue with regular economic forecasting for the region.**

2025 Highlights

- Completed 4Q25 for budget review

2026 Focus

- To be reviewed 2Q26 as proactive preview and 4Q26 for budget review

**Objective 4.3: Aggressively pursue alternative sources of funding through grant applications and donations via the Vashon Parks Foundation.**

2025 Highlights

- Created recreational grant opportunities spreadsheet to track deadlines.
- Received grant funding for the pool, signage at Inspiration Point, and BARC Indoor Skate Park improvements.

2026 Focus

- Apply for grants to support the pool and THD in Q2 2026.
- Cross reference applicable RCO and KC Grant programs to long-term M&O support (staff/equipment)

**Objective 4.4: Maintain a VPD user fee schedule that (1) equitably shares the cost of facility use amongst users and (2) is in-line with the rates of other local park and recreation agencies.**

2025 Highlights

- Fees increased.
- Expanded reduced rates for non-profits to more evening hours.

2026 Focus

- Implement 2026 increases and plan for 2027 increases.
-

*Goal 5: Strengthen staff support and resources.*

**Objective 5.1: Develop a schedule of pay and benefits for VPD employees that is financially responsible and benchmarked against local park and recreation industry standards.**

2025 Highlights

- No activity.

2026 Focus

- Develop pay schedules in Q3

**Objective 5.2: Refine job descriptions that better reflect the staffing expectations and standards for the district.**

2025 Highlights

- VPD Staff survey was completed in Q4.
- New Executive Director started in April.

2026 Focus

- Refine job descriptions.
- Survey VPD staff on development needs, identify funding, schedule implementation.

**Objective 5.3: Improve recruitment strategies**

2025 Highlights

- Hired a recruiting firm to support our Executive Director search.

2026 Focus

- Increase reach to off island candidates

**Objective 5.4: Develop team-building strategies and incentives.**

2025 Highlights

- Hosted gatherings with all staff to welcome the new Executive Director and to celebrate the previous ED's retirement.

2026 Focus

- WRPA Professional Conference in Tacoma
  - Board and staff BBQ
-

## *Goal 6: Lead with environmental stewardship*

**Objective 6.1: Improve maintenance equipment needs and practices with sustainability and environmental stewardship solutions as the first choice.**

### 2025 Highlights

- No pesticides and used herbicides only as necessary.
- Purchased an electric leaf blower.

### 2026 Focus

- Pilot a staffer outfitted with all-electric power park maintenance tools.

**Objective 6.2: Prioritize cost-effective capital improvements that reduce District environmental and greenhouse impacts, on both land and water-based properties and facilities.**

### 2025 Highlights

- Directed A&E firm to design a pool system that does not utilize fossil fuel burning for heat.

### 2026 Focus

- Implement strategies from weatherization and heat electrification plan at Ober and Fisher.
- Provide list of recurring solar grants.

Vashon Park District  
Invasive Species Strategy  
Fiscal Years 2026 – 2030



Annual Strategic Investment: \$24,000

Prepared by Tim Stapleton, Vashon Park District

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## Invasive Species of Concern

Vashon-Maury Island faces serious ecological challenges; this includes Park District properties. Our strategy prioritizes the management of three primary species that threaten our native flora and ecological health.

### English Ivy (*Hedera helix*)



Figure 1: Visual representation of English Ivy “vining” behavior on native timber.

**Impact:** English Ivy creates “ivy deserts” on the forest floor, suppressing native wildflowers and tree seedlings. It climbs Douglas Firs and Western Red Cedars, adding thousands of pounds of weight to the canopy and increasing sail area, which leads to catastrophic tree failure during winter windstorms.

### English Holly (*Ilex aquifolium*)



Figure 2: English Holly identification: Waxy, spiny leaves and red berries.

**Impact:** Holly is a shade-tolerant evergreen that thrives in our forest understories. It spreads rapidly via bird-dispersed seeds. Once established, it forms thickets that block sunlight and change soil acidity, outcompeting native species.

Scotch Broom (*Cytisus scoparius*)



Figure 3: Scotch Broom: Nitrogen-fixing shrub with prolific yellow blooms.

**Impact:** Scotch broom invades open, sunny areas like bluffs and meadows. As a nitrogen-fixer, it fundamentally alters the soil chemistry, making it hostile to native plants. It also poses a significant fire risk during dry island summers.

## Executive Summary

The Vashon Park District (VPD) manages over 500 acres of parks, beaches, and natural areas. Invasive species pose a significant threat to the ecological integrity and recreational value of these lands. This Invasives Strategy provides a broad framework for action between 2026 and 2030. Investments are based on 2026 budget projections.

## Strategic Philosophy

The VPD strategy is built on four pillars:

- Targeted Investment: Currently a \$24,000 annual budget focused on forest health. This is not a direct allocation of \$24,000 solely for invasive species removal. However, depending on project opportunities and other funding, invasives species removal may include the entire \$24,000 investment on any given year.
- Removal: A preference for mechanical removal and stem-injection over broad-spectrum spraying.  
**NOTED FOR BOARD DISCUSSION**
- High-Traffic Priority: Focusing on areas where the community most frequently interacts with our properties and there is an invasives species concern.
- Restorability First: Areas where restoration efforts may lead to possible eradication with continued efforts and investments.



Placeholder for photo after Board discussion/edits

## Focus Locations

Resource limitations require us to be strategic. We have identified five key locations for the 2026-2030 cycle based on their restorable potential, use, current condition, and community value.

### Burton Acres

This park serves as public access corridor to nature. Its proximity to residential neighbors and the shoreline makes it a high-risk area for seed dispersal. We will focus on methods of treatment for holly and ivy on trees here, preserving the large-canopy timber that defines the area.

### Point Robinson

As a premier destination for residents and tourists, the high foot traffic makes it a primary vector for invasive transport. Protecting the lighthouse surroundings and the fragile coastal bluffs from Scotch Broom is a top priority. High visibility here also provides educational opportunities.

### Agren Park

Agren is a central recreational hub. By focusing on the trail margins, we ensure that the most visited parts of the park receive invasive treatments. Youth sports families frequently use these trails; maintaining them reduces the spread of seeds in and off site.

### Fern Cove

This is a high-value conservation site with significant saltwater marsh and salmon-bearing stream interests. We will focus on pushing back small infestations of invasives species from these areas.

### Paradise Ridge

Due to our volunteer enthusiasm, we will focus our efforts here on mechanical removal of invasives to maintain the park's character and "hands-on" culture.



Placeholder for photo after Board discussion/edits

## Management Methodology

VPD is committed to environmentally sensitive management. Our goal is to minimize non-growth damage and soil disturbance.

### Mechanical Removal

For species like Scotch Broom and young Holly, mechanical pulling using "weed wrenches" is our primary tool. This method is effective in high-traffic areas where park users and pets are present.

- Timing: Pulling is conducted in winter/spring when soil is moist and before the flying seeds of Scotch Broom take flight.
- Disposal: This is determined on a case-by-case basis. Natural variables like the surrounding soil conditions and the season, as well as administrative reasons, like budget all factor into disposal decisions.

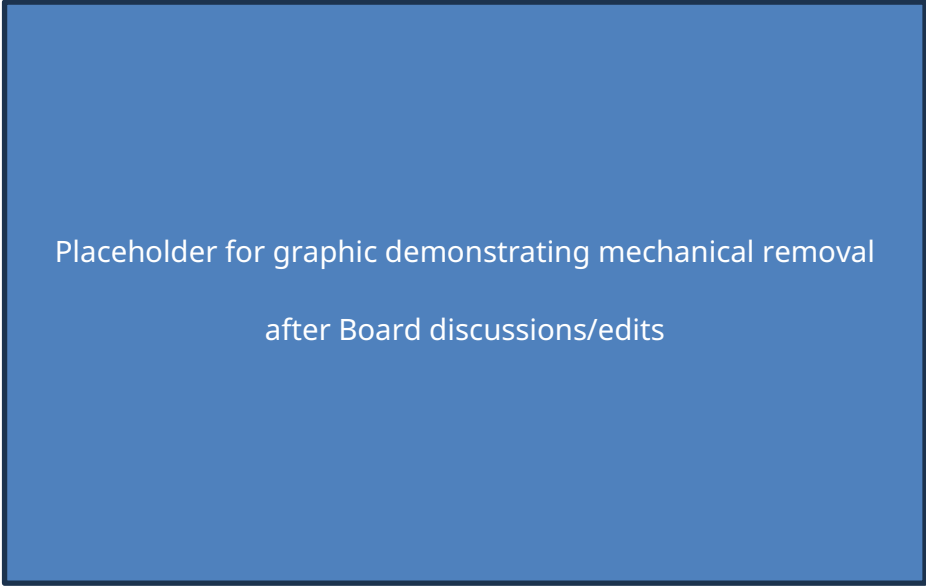
### Stem Injection

By injecting small amounts of herbicide directly into the vascular system, we eliminate the risk of "drift" associated with spraying.

- Safety: This method is ideal for many of sites and ease the concerns related to spraying.

### Why We Avoid Spraying

The Vashon community values clean air and water. Broad-spectrum foliar spraying often kills native understory plants that would otherwise help the forest recover. By avoiding spraying, we preserve the seed bank of native plants already in the soil. **NOTED FOR BOARD DISCUSSION**



Placeholder for graphic demonstrating mechanical removal  
after Board discussions/edits

## The Restorability Principle

A common mistake in invasive management is giving in to the desire to fight the area with the worst problem. VPD will reverse this by focusing on areas with the best chance of our most successful restoration.

### The 80/20 Rule

We are integrating this approach into a broader prioritization strategy. Although the 80/20 rule is widely accepted as a well-grounded approach, we have layered in considerations for volunteer capabilities, park use, and other things to best meet the needs of our community. Below is how we conceptualized this rule:

- Low Infestation: Protecting a healthy site the first few Holly saplings is much more cost-effective than trying to clear a 5-acre ivy desert at a different site.
- High Infestation: In heavily infested areas, we will must shift from “eradication” to “containment” in our project plans, ensuring infestations do not spread to neighboring healthy areas.

### High-Traffic Considerations

Trails and parking lots at many of our parks is the primary ways invasives travel (on boots, tires, and fur). By keeping these entry points clean we can help protect our parks from invasive spread.



Placeholder for photo after Board discussion/edits

## Budget and Financial Management

The Vashon Park District has committed an annual investment of \$24,000 to implement this plan.

Table 1: Annual Budget Breakdown (Est.)

<b>Category</b>	<b>Annual Amount</b>
Professional Crew Contracts (Injection/Pulling)	\$20,000
Volunteer Support and Tool Maintenance	\$2,000
Native Replanting (Post-removal)	\$2,000
<b>Total</b>	<b>\$24,000</b>

### Leveraging Value

While \$24,000 is our direct cash investment, we aim to double the impact of these funds through:

- Volunteer Hours: Organizing community work parties
- Grants: Using the \$24,000 as a matching fund for King County Conservation District grants.

Placeholder for chart of other grant/funding sources after Board discussion/edits.

## Partnerships and Public Engagement

Invasive species do not respect property lines. We will work closely with:

- Vashon-Maury Island Land Trust: To ensure our management strategies align across adjacent parcels.
- King County Noxious Weed Program: For technical expertise and species identification assistance.
- The Vashon Community: We invite neighbors of our parks to manage invasives on their own property.

## Conclusion

The 2026-2030 Invasive Strategy represents a shift toward "Smarter, Not Harder" conservation. By focusing on restorable areas, utilizing surgical removal methods, and prioritizing high-traffic entry points, the Vashon Park District will protect our island's natural beauty for generations to come. Our \$24,000 annual investment is a promise to the ecosystem of Vashon-Maury Island.

For more information or to volunteer, email Tim Stapleton ([tstapleton@vashonparks.org](mailto:tstapleton@vashonparks.org))